# HOW TO APPLY FOR AID

When you contact the St. Vincent de Paul conference in your local **Service Area**, you'll be given specific details of the application process. Read below for application guidelines and limitations common to most of the areas we serve.

# **Financial Help**

#### → Make Appointment

Unless noted for your **Service Area**, appointments are made by phone only. If yours doesn't work, borrow one, or have someone call for you.

#### → Appointment Time

Many appointments can be done over the phone. Some people may be scheduled to visit our office for their appointment.

## $\rightarrow$ What to Have

- 1. Full name and birthdate of all household members
- 2. Rental contract or utility bill
- 3. Account number
- 4. Photo ID
- 5. Reason you need help

#### → What Else

- Income and expenses of all household members
- Contact name and phone number of utility/landlord
- Estimated amount you owe.

#### → Cautions

- 1. More info needed for some aid.
- 2. Interview does not assure help.
- 3. We will verify account with vendor.
- 4. Account must be in client's name.

## $\rightarrow$ Limitations

- Aid subject to funds availability.
- No aid for transactions between family members.
- No aid for bill due in a future month.